Google Sites By Jamie Leben November 9, 2013

- 1. What: Google Sites is a free website hosting and creation tool included with Gmail accounts
- 2. Where: <u>https://sites.google.com</u>
- 3. Tutorial: <u>https://support.google.com/sites/</u>
- 4. Make a Site!
 - (a) Sign in
 - (b) In the upper left, click "Create"
 - (c) Give the site a name in the "Name you site:" blank
 - (d) Pick a template
 - (e) Pick a theme
 - (f) Click "Create"—you are taken to the home page
 - (g) Upper right buttons:
 - i. "Pencil" button to edit the page you're on
 - A. Add/remove/change text and images
 - B. Insert, format, tables, layout, menus
 - Insert: documents, calendars, photos and galleries!
 - ii. "+page" button creates a new page
 - iii. "More" button
 - A. Edit Site layout" used to change general layout of the site
 - B. "Manage site" has sharing, theme/color/font changes